

APPLICATION FOR ISSUE OF LEAVING CERTIFICATE

Date: _____

To,
The Principal
Lords Universal Junior College of Commerce & Science
Malad (West)
Mumbai 400064

Subject: Issue of Leaving Certificate

Sir/Madam,

I _____ student studying in Class _____ with
Division _____ and Roll No. _____ hereby request you to issue
me Leaving Certificate from the college.

Reason

Yours truly,

<p><u>For Office Use</u> Misc. Receipt No. _____ Date _____ Receiver's Signature _____</p>

Documents Required:

- 1: Copy ID Card
- 2: Previous Marksheet
- 3: Fees Receipt Copy