

Vidya Vikas Education Trust's
LORDS UNIVERSAL COLLEGE, GOREGAON (W) MUMBAI 400104
APPLICATION FOR TRANSFER CERTIFICATE

Date: - _____

To,
The Principal
Lords Universal College,
Goregaon (West)
Mumbai: 400 104.

Sub: Issue of Transfer Certificate

Respected Sir/Madam,

I _____
(Full Name)

studied in _____ Program in _____ Class _____ div. bearing Roll No. _____

for the year 20__ - 20__. Mobile No. _____ Email Id _____

I would like to apply for Transfer Certificate, and I abide to pay charges of Rs.100/-.

Signature of the Student

*Transfer Certificate will be issued minimum after 15 working days from the date of completion of the formalities.

Documents Required:

1. Photocopy of HSC Marksheet, Lower Exam Sem I, II, III, IV, V & VI all attempts Marksheets
2. Photocopy of HSC Leaving Certificate / Birth Certificate
3. Copy of NOC.
4. Copy of College fees receipt.
5. TC Application form (Admitted College / University)

For Office Use	Cash Receipt No.	Fees Clearance	Eligibility Status	Enrolment Status	Admission taken in current Year	Library Dues	Whether HSC Mark Sheet/Other Documents collected from college	Principal's Consent	Document Prepared by
Remark									
Date & Signature									
Clearance from Office						Clearance from Library			