

**Vidya Vikas Education Trust's**  
**LORDS UNIVERSAL COLLEGE, GOREGAON (W) MUMBAI 400104**  
**APPLICATION FOR MIGRATION & TRANSFER CERTIFICATE**  
(Other Universities / Board)

**How to Obtain a Migration Certificate**

**To obtain a Migration Certificate, follow the step-by-step procedure outlined below:**

**Step 1: Apply for a Transfer Certificate from Your College**

If you are seeking admission to another institution / University and require a Transfer Certificate (TC), follow these steps:

**1. Download the Transfer Certificate Application Form**

- Visit your college's official website and download the Transfer Certificate application form. (Check for the specific link on the site.)

**2. Fill Out and Submit the Application Form**

- Complete the application form with accurate details and your signature.
- Submit the form to the college office along with the following documents:

**Required Documents:**

- Xerox copy of your HSC Leaving Certificate
- Xerox copy of your HSC Marksheet
- Xerox copies of all marksheets (FY/SY/TY) for exams taken in the college
- Rs. 100 in cash as processing fees
- Fee Receipt the Institution or University where you have been admitted for further studies..

**Step 2: Collect the Transfer Certificate and Eligibility Status Report**

After approximately 15 days the college will issue:

- Your Transfer Certificate
- An Eligibility Status Report or Eligibility Confirmation Letter (as required for the Migration Certificate application)

**Step 3: Apply for the Migration Certificate from University of Mumbai**

Visit the University of Mumbai's official website to apply for a Migration Certificate online.

- Website: [www.migration.mu.ac.in](http://www.migration.mu.ac.in)
- Email Contact: [migration@mu.ac.in](mailto:migration@mu.ac.in)

After successfully completing the online application process, you will receive your Migration Certificate by post within 15 working days from University of Mumbai

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